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## Bear Grass Charter School Board Meeting

### Meeting Minutes

July 17, 2023

#### Opening:

The Bear Grass Charter School Board met on July 17, 2023, at the BGCS media center. Delmas Cumbee, Board Chairman, called the meeting to order at 6:00 PM.

#### Present:

● Delmas Cumbee ● Frank Beck ● Phil Hodges ● Constance Cumbee  
● Pam Gibbs ● Charlotte Griffin ● Georgia Smallwood ● Leigh Ann Long

#### Guests:

● Patricia Speller— Bear Grass Charter School Principal  
● Danny Perry—Bear Grass Charter School Assistant Principal  
● Mary Beth Bonds—Bear Grass Charter School Senior Administrator  
● Donna Moore—Bear Grass Charter School Administration Consultant

The minutes from the June 19, 2023, meeting were approved.

**Motion:** Charlotte, Second: Frank. Motion passed.

#### Special Recognition:

Madeline Chandler NCFFA President—She was elected on June 29, 2023, to serve as the 2023-2024 NC State FFA President. This is the most prestigious leadership role an FFA member can earn. She will spend a year traveling across our state serving the over 35,000 NC FFA members. Mrs. Lawrence will host a reception early to mid August for Madeline.

#### Public Comment:

Community member Jerry Rogerson commented on how well the campus looks with all of the improvements that have been completed.

#### Safety:

Principal Bonds spoke with Mr. Drew Robinson regarding the SRO position. He stated that the candidate should be in place by August 1, 2023.

**Student Enrollment:**

Principal Bonds updated the board with current enrollment and wait list numbers for the 2023-2024 school year.

<b>Grade</b>	<b>Enrollment</b>	<b>Wait List</b>
<b>6<sup>th</sup></b>	<b>77</b>	<b>0</b>
<b>7<sup>th</sup></b>	<b>60</b>	<b>12</b>
<b>8<sup>th</sup></b>	<b>62</b>	<b>8</b>
<b>9<sup>th</sup></b>	<b>61</b>	<b>9</b>
<b>10<sup>th</sup></b>	<b>69</b>	<b>6</b>
<b>11<sup>th</sup></b>	<b>57</b>	<b>4</b>
<b>12<sup>th</sup></b>	<b>63</b>	<b>1</b>

Total enrollment is 449. Principal Speller anticipates some withdrawals due to early college. Ms. Moore recommended to amend the waitlist policy procedure. The policy currently states that the grade with the lowest cohort will accept students from the waitlist.

**Epicenter Update:**

No updates or discussion took place.

**Board/School Policy:**

Majority of board members are up are term renewal. A **motion** was made to re-elect board members—Pam Gibbs, Georgia Smallwood, Constance Cumbee and Frank Beck.

**Motion:** Charlotte, Second: Phil. Motion passed.

A **motion** was made to accept the re-election of Charlotte Griffin as a board member.

**Motion:** Frank, Second: Leigh Ann. Motion passed.

A **motion** was made to nominate Delmas Cumbee as Chair and Charlotte Griffin as Co-Chair of the BGCS Board.

**Motion:** Pam, Second: Constance. Motion passed.

Mrs. Bonds reviewed the 100 Series of BGCS Policies. She discussed with the board some minor updates that needs to be made.

**Curriculum/Staff Development:**

No updates or discussion took place.

**EC and Federal Programs Update:**

IDEA (Individuals with Disabilities Act) grant has been approved for the 2023-2024 academic year. This grant provides the salary for one staff member.

**Buildings and Grounds:**

Jackie Harrison, Maintenance Supervisor, updated the board on buildings and grounds. The storage building behind the gym is the last project on the summer wish list. The front enclosure has a leak which the glass company is addressing. He discussed the removal of the doors on the classroom hall once the front new doors are secured with the swipe door locks. The floors in the 400 building have been completed. New drop down ceilings have been installed in the office area. He discussed the possible addition of classrooms in the future as well as upgrading the septic system.

**Technology:**

IT Manager Hale updated the board with technology news. The new intercom and bell service should be completed this week. Classrooms have a two-line digital system. Nine lock-down doors should be installed by the start of the school year.

**Public Relations:**

No updates or discussion took place.

**Student Services:**

Principal Speller informed the board that Open House will be held August 3, 2023. Sixth grade orientation will start at 3:30 and a floating event for grades seventh through twelfth will start at 4:00 – 7:00.

**Child Nutrition:**

Hot Lunch Box is still in place for 2023-2024 school year with the same vendors.

**Transportation:**

Routine maintenance is being completed on the buses.

**Athletics:**

A brief discussion took place regarding the Athletic Pledge and Twenty-four Hour Rule. Board member Beck questioned the calendar days suspension versus next home game suspension. Principal Speller will further clarify with AD Blend.

**Other Discussion:**

No updates or discussion took place.

**Finance:**

Review and discussion of the 2022-2023 BGCS budget took place. BGCS will be very close to breaking even for the year.

Principal Speller presented a Salary Advance Agreement document for staff to sign within their contracts. By signing this document staff acknowledges that if their contract is broken by either party before being fulfilled that either party may owe a portion of their pay to the other party.

A **motion** was made to accept this agreement and place it into BGCS policies.

**Motion:** Charlotte, Second: Phil. Motion passed.

A brief discussion regarding reporting from organizations took place. A decision was made to request monthly reports from all organizations by the third Monday of each month.

**Human Resources:**

Principal Speller advised the board of new staff members.

Joy Smith—Data Manager/Office Staff—July 19

Tina Price—EC Teacher/EC Director—July 31

Courtney Grover—6<sup>th</sup> Grade—August 1

Laura Howard—8<sup>th</sup> Grade—August 1

Jack Bierne resigned as of our June board meeting. This vacancy is listed as a CTE teacher.

Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a **motion** was made by Frank and seconded by Charlotte, and passed unanimously, for the board to go into closed session for discussions. At 6:59 PM, the board entered closed session.

The board came out of closed session at 7:05 PM. **Motion:** Charlotte, Second: Frank.

The following motion was required after the board came out of closed session.

A **motion** was made to accept the June 19, 2023 closed session minutes and to seal them.

**Motion:** Charlotte, Second: Frank. Motion passed.

The next scheduled board meeting will be on August 21, 2023, at 6:00 PM.

**Adjournment:**

Motion to adjourn: Delmas, Second: Charlotte. Motion passed.

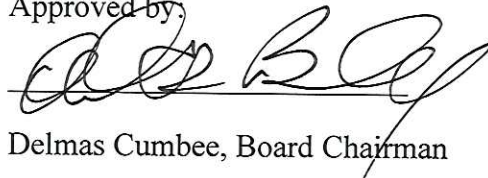
The meeting was adjourned by Delmas Cumbee, Chairman at 7:15 PM.

Minutes submitted by:

  
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Pam Gibbs, Secretary

Approved by:

  
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Delmas Cumbee, Board Chairman