



## **Bear Grass Charter School Board Meeting**

### **Meeting Minutes May 20, 2019**

#### **Opening:**

The Bear Grass Charter School Board met on May 20, 2019 at the Bear Grass Charter School media center, Bear Grass, NC. Delmas Cumbee, Board Chairman, called the meeting to order at 6:00 PM.

#### **Present:**

☒ Delmas Cumbee ☒ Kent Dickerson ☒ Phil Hodges ☒ Pam Gibbs  
☒ Charlotte Griffin ☒ Georgia Smallwood

#### **Guests:**

☒ Donna Moore – Bear Grass Charter School Principal  
☐ Mary Beth Jackson, Bear Grass Charter School Assistant Principal

The minutes from the April 15, 2019 meeting were approved.

**Motion:** Georgia, Second: Charlotte. Motion passed.

#### **Special Recognition:**

The following students were recognized for the Character Education Trait of Good Judgement.

Middle School: Taylor Leggett

High School: Colin Langley

Duke TIP (Talent Identification Program) is a nonprofit organization that helps challenge, motivate and support academically gifted students as well as talented students in order to reach their highest potential. In order to qualify, students have to score at or above the 95<sup>th</sup> percentile on a grade-level standardized test. Eligible at the state level are Alyssa Hardison, Brandon Hayes and Elizabeth Honican.

Members of the 6<sup>th</sup> grade band recently competed at a band clinic in New Bern, NC. Out of the 30 plus members, all but one scored superior or higher with the judges.

**Public Comment:**

No updates or discussions took place.

**Student Enrollment:**

56 out of 60 students attended the 6<sup>th</sup> Grade Open House. All packets have been returned for the 6<sup>th</sup> graders as well. Principal Moore informed the board that 2 students from other grades have withdrawn for the 2019-2020 academic year.

**Curriculum/Staff Development:**

An updated staff development plan was provided for the board. There are 4 staff members who are up for license renewal by June 30<sup>th</sup>. During the 2019-2020 school year, there will be 6 staff members who will have to renew.

**EC Update:**

Comprehensive Continuous Improvement Plan (CCIP) is not opened yet for grants. This should be available in about 2 weeks.

**Federal Programs Update:**

Principal Moore informed the board that accepting monies from TSI will not make BGCS a Title I School.

**Buildings and Grounds:**

Jackie Harrison, maintenance supervisor, provided the board with an update on the buildings and grounds. He stated that the projects were on schedule. The floors in the middle school building would be started next week. He has received a quote on adding an additional court to the tennis area. The quote was quite costly and he may just redo the current courts and make them safer for now. The band tower at the football field as well as the baseball press box stairs are being redone. He has received a quote to extend and finish the student parking lot. This will add 12-15 more parking spots. Additional rock will be added on the grass by the baseball field. Students are currently parking there as well as baseball spectators. A yellow bus has been purchased to replace an old one. The old bus will be advertised and hopefully sold. A couple of A/C units need to be replaced in the high school hall. Waste water numbers have improved but will still be monitored.

**Technology:**

No updates or discussions took place.

**Public Relations:**

No updates or discussions took place.

**Accountability (Academic):**

2019 Performance Framework Epicenter tasks are compliant for April 2019.

Principal Moore stated that the TSI Grant monies have been received. This money has to be spent before September 2019 and has to be utilized for professional development. Principal Moore has set up a conference, Partners in Learning, for August 6<sup>th</sup>. There will be presenters from all over NC at the conference as well as up to 100 attendees.

A workshop for the Skills USA Team was discussed. 5 members from the team will be attending the State Leadership Workshop at Camp Dixie in Lumberton, NC on September 29-October 1, 2019.

A **motion** was made to approve the field trip for the Skills USA Team as discussed.

**Motion:** Kent, Second: Charlotte. Motion passed.

The FFA Club will be attending the State FFA Convention in Raleigh, NC on June 18 -20, 2019.

A **motion** was made to approve the field trip for the FFA Club as discussed.

**Motion:** Phil, Second: Georgia. Motion passed.

**Student Services:**

No updates or discussions took place.

**Child Nutrition:**

No updates or discussions took place.

**Transportation:**

A position for a Bus Driver is currently being advertised for the 2019-2020 school year. The purchase of an older but new yellow bus was previously discussed during the buildings and grounds update.

**Athletics:**

MS Football was discussed at the April 15<sup>th</sup> board meeting. After several discussions and individual deliberations, a decision was made regarding middle school football.

A **motion** was made to approve a MS Football team effective for the 2019-2020 BGCS school year.

**Motion:** Georgia, Second: Charlotte. Motion passed.

**Other Discussion:**

Principal Moore reviewed several Charter Application Amendments with the board.

Graduation requirements will be changed from 26 units to 28 units.

A **motion** was made to approve the amended unit increase requirements for graduation.

**Motion:** Phil, Second: Kent. Motion passed.

Our Mission Statement will now include collaboration with other post-secondary institutions.

A **motion** was made to approve amended collaboration to include other post-secondary institutions.

**Motion:** Charlotte, Second: Georgia. Motion passed.

Several amendments were discussed for the BGCS Student Handbook.

A **motion** was made to approve the amendments to the BGCS Student Handbook as discussed.

**Motion:** Kent, Second: Charlotte. Motion passed.

**Finance:**

An updated budget report was provided for the board. The contract for Les Merritt, BGCS auditor has been signed for the 2019-2020 school year. The budget for the 2019-2020 school year is currently being evaluated and compiled. A contract for Acadia has been received for the upcoming school year.

**Human Resources:**

BGCS currently has a Spanish position open. A candidate will be on site tomorrow for the position.

Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Phil, seconded by Charlotte and passed unanimously, for the board to go into closed session to discuss human resources. At 6:47 PM, the board entered closed session.

The board came out of closed session at 7:00 PM. **Motion:** Charlotte, Second: Georgia.

The following motion was required after the board came out of closed session:

A **motion** to accept the new hire recommendation as discussed.

**Motion:** Charlotte, Second: Phil. Motion passed.


The next scheduled board meeting will be on June 17 at 6:00 PM in the Bear Grass Charter School media center.

**Adjournment:**

Motion to adjourn: Phil, Second: Charlotte. Motion passed.

The meeting was adjourned by Delmas Cumbee, Chairman at 7:01 PM.

Minutes submitted by:

A handwritten signature in cursive script, appearing to read "Pam Gibbs", written over a horizontal line.

Pam Gibbs, Secretary

Approved by:

A handwritten signature in cursive script, appearing to read "Delmas Cumbee", written over a horizontal line. The signature is quite stylized and extends to the right.

Delmas Cumbee, Board Chairman