



Bear Grass Charter School Board Meeting

Meeting Minutes March 11, 2019

Opening:

The Bear Grass Charter School Board met on March 11, 2019 at the Bear Grass Charter School media center, Bear Grass, NC. Delmas Cumbee, Board Chairman, called the meeting to order at 6:00 PM.

Present:

● Delmas Cumbee ○ Kent Dickerson ● Phil Hodges ● Pam Gibbs
● Charlotte Griffin ● Georgia Smallwood

Guests:

● Donna Moore – Bear Grass Charter School Principal
● Mary Beth Jackson, Bear Grass Charter School Assistant Principal

The minutes from the February 18, 2019 meeting were approved.

Motion: Georgia, Second: Charlotte. Motion passed.

*****Martin Community College GPA added to the agenda*****

Special Recognition:

The following students were recognized for the Character Education Trait of Self-Discipline.

Middle School: Tyson Johnson

High School: Christina Gurganus

Public Comment:

Jerry Rogerson questioned the board whether there would be a MS football team for the 2019-2020 school year. A brief discussion took place as to where the money would come from to fund a team. The board members requested a detailed quote for further assessment before a decision could be made.

Student Enrollment:

The 2019-2020 BGCS lottery was held on March 4th, 2019 at 6:00. Enrollment packets are due by April 1, 2019. The enrollment packets have to be postmarked and can't be hand delivered.

Curriculum/Staff Development:

An updated staff development plan was provided for the board.

EC Update:

VP Bonds informed the board that the EC headcount required by NCDPI has been completed for April.

Federal Programs Update:

No updates or discussions took place.

Buildings and Grounds:

Jackie Harrison, maintenance supervisor, provided the board with an update on building and grounds. The Engineering/Construction shop is being updated with additional receptacles and power. Water treatment samples have come back with high ammonia levels. Mr. Harrison discussed several items that could play a factor in these high levels. Possibilities could be the waste water not draining as it should due to all of the rain we've had of late or the sand filter could have a film build-up. He is getting quotes to fix the issue. Board Member Hodges asked for a selling point for the BGEF Raffle. New floors in the MS building and completing the back parking lot were mentioned.

Technology:

IT Manager Hale presented his 2019-2020 Technology Budget to the board. He reviewed his proposal with the board and some discussions took place. The board was in agreement with his proposal. If required, additional discussions will take place when the 2019-2020 BGCS Budget is finalized.

Public Relations:

No updates or discussions took place.

Accountability (Academic):

Principal Moore informed the board that the February tasks for the 2019 Performance Framework Epicenter are 100% compliant. These tasks are graded each month and there are two more months to go before these tasks are fully completed.

Principal Moore discussed TSI (Targeted Support and Improvement) with the board. A handout of TSI KEY Indicators was provided for the board's review. All of the indicators on the handout are required. VP Bonds has completed a one-time TSI grant. This grant has to be utilized for professional development and may be valued from \$2,000-\$8,000. She will be aware of the results by the end of the month.

Principal Moore reviewed 2017-18 EC Data with the board. Comparisons were made with BGCS data to the data of the State and our feeder counties. BGCS outranked all except in 7th grade reading.

Student Services:

No updates or discussions took place.

Child Nutrition:

No updates or discussions took place.

Transportation:

VP Bonds created a policy for transportation services for BGCS. The policy outlines requirements for BGCS providing transportation for enrolled students. She also developed an authorization to use private vehicle form. The board advised that the school's insurance carrier as well as lawyer need to review the form prior to board approval.

Athletics:

Mr. Harrison is waiting on quotes to have the tennis courts updated. Spring Sports have begun for the season. Principal Moore discussed volunteer coaches/assistants for the girls' soccer team.

A **motion** was made to approve volunteer contracts as presented.

Motion: Charlotte, Second: Phil. Motion passed.

The board was informed of several grants for weight room equipment that have been applied for. Weight equipment needs to be updated. If selected, up to \$4,000 in grant money could be received.

Other Discussion:

A Statewide Tornado Drill was held on March 6, 2019. On March 21, 2019 at 9:00am, a lockdown with the Martin County Sheriff's department will be held. This will be the second drill for the school year. Principal Moore discussed with the board a GPA requirement for students enrolled for Martin Community College classes. She is going to draft a policy for the board to review and vote on at the next board meeting. She would like for students to have a GPA of 2.8.

Finance:

An updated budget report was provided for the board. The BGCS 2019-2020 Budget will be presented at the May board meeting. The 2019-2020 contract for Les Merritt, auditor for BGCS, will be discussed/approved at the May board meeting.

Human Resources:

Principal Moore discussed staff member Lauren Foell's intent for an education administrative degree with Western Carolina. She would like to complete her internship at BGCS.

A **motion** was made to allow the internship for staff member as discussed.

Motion: Phil, Second: Charlotte. Motion passed.

No discussions required the board to go into closed session.

The next scheduled board meeting will be on April 15 at 6:00 PM in the Bear Grass Charter School media center.

Adjournment:

Motion to adjourn: Delmas, Second: Charlotte. Motion passed.

The meeting was adjourned by Delmas Cumbee, Chairman at 7:06 PM.

Minutes submitted by:



Pam Gibbs, Secretary

Approved by:



Delmas Cumbee, Board Chairman