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**Bear Grass Charter School Board Meeting**

**Meeting Minutes  
January 22, 2019**

**Opening:**

The Bear Grass Charter School Board met on January 22, 2019 at the Bear Grass Charter School media center, Bear Grass, NC. Delmas Cumbee, Board Chairman, called the meeting to order at 6:00 PM.

**Present:**

● Delmas Cumbee ● Kent Dickerson ○ Phil Hodges ● Pam Gibbs  
● Charlotte Griffin ● Georgia Smallwood

**Guests:**

● Donna Moore – Bear Grass Charter School Principal  
● Mary Beth Jackson, Bear Grass Charter School Assistant Principal

The minutes from the November 19, 2018 meeting were approved.

**Motion:** Georgia, Second: Charlotte. Motion passed.

**Special Recognition:**

The following students were recognized for the Character Education—Kindness/Caring (December) Fairness/Justice (January).

Middle School: Tyler Tate—Kindness/Caring  
Erin Clemmer—Fairness/Justice

High School: Tanner Lyle—Kindness/Caring

Senior Student Katie Winslow was recognized tonight for her \$3000 essay scholarship from the National Foundation of Women Legislators as well as all-expense paid trip to Washington, DC. Only 6 of these scholarships were awarded and she was the only one from North Carolina. Katie discovered this scholarship opportunity on her own. Her discovery paid off well for herself!

**Public Comment:**

No updates or discussions took place.

**Student Enrollment:**

Principal Moore informed the board that 84 applications have been received for the 2019-2020 BGCS school year as of January 22, 2019. March 4, 2019 is a possible date for the school lottery.

**Curriculum/Staff Development:**

An updated staff development plan was provided for the board. Administrative Assistant Prettyman is currently working with staff members and the CEU requirements for their license renewals for this year.

**EC and Federal Programs Update:**

VP Bonds made the board aware that 2 EC students officially withdrew from school this week. The SRSA (Small Rural School Achievement Program) grant has been submitted per VP Bonds.

**Buildings and Grounds:**

Jackie Harrison, maintenance supervisor, provided the board with an update on the building and grounds. Over Christmas break, the gym floor was repainted. There is an issue with the floor tile in the new building. The side row next to the walls is shifting. Mr. Harrison has spoken with the builder and the glue used is the possible culprit. The door and floor have been added to the converted boiler room behind the cafeteria. This area will serve as a storage room. The old science lab has a new Heating/AC unit. One of the modular buildings needs to have the AC unit replaced.

**Technology:**

The 5 interactive boards have been received and set up for use. Most of the staff have embraced this new technology and are wanting to have their own boards.

**Public Relations:**

No updates or discussions took place.

**Accountability (Academic):**

Principal Moore presented a brief viewing of the 2019 Performance Framework Epicenter. This Epicenter is a housing center for all of the school's data and is only for Charter Schools. DPI is working on a different set up for LEA's. She attended initial training in Wilmington in November 2018. There will be additional training on February 20<sup>th</sup> that she will have to attend.

A handout referencing Teacher Growth Status for 2018 was provided for the board. This topic will be discussed in close session.

The BGCS EOC/EOG Summer Program Guideline Narrative for June 2019 was reviewed and discussed by board. A **motion** was made to approve BGCS EOC/EOG Summer Program Guideline Narrative for Summer 2019.

**Motion:** Charlotte, Second: Georgia. Motion passed.

Requirements for students to enroll in high school honor courses was presented to the board. After a brief discussion about the requirements, a **motion** was made to approve the requirements for enrollment in high school honor courses.

**Motion:** Georgia, Second: Charlotte. Motion passed.

Principal Moore discussed with the board DPI's recommendation of a rubric for Valedictorian and Salutatorian selection. Latin Honors will be recognized as well. This rubric will be utilized with the 2019 graduating class. A **motion** was made to approve the Valedictorian and Salutatorian Rubric as presented to the board.

**Motion:** Kent, Second: Georgia. Motion passed.

#### **Student Services:**

Dr. Kenneth P. Manning, a local orthodontist, contacted Principal Moore and is offering a discount on full orthodontic treatment and Invisalign to all of BGCS students, staff and their immediate families until March 15, 2019.

#### **Child Nutrition:**

No discussions or updates took place.

#### **Transportation:**

Mr. Harrison is still searching for a yellow bus for the 2019-2020 school year.

#### **Athletics:**

HS Girls Soccer has been added for the 2018-2019 school year. Staff members Modlin and Rufino will serve as coaches.

February 4, 2019 is the date for the parent meeting for spring sports.

Principal Moore shared a purchase request for weight equipment from Staff member Paschal. This was tabled until the 2019-2020 budget is discussed.



**Other Discussion:**

The STEM Application has been submitted. Principal Moore will update the board as she hears more.

Board Member Charlotte Griffin reviewed the amended BGCS By-Laws with the board. After a full review and discussion, a **motion** was made to adopt the BGCS By-Laws as amended.

**Motion:** Charlotte, Second: Georgia. Motion passed unanimously.

Principal Moore presented the board with the 2019-2020 school calendar. A **motion** was made to accept the 2019-2020 school calendar as presented to the board.

**Motion:** Charlotte, Second: Kent. Motion passed.

**Finance:**

An updated budget report was provided for the board.

Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Charlotte, seconded by Georgia and passed unanimously, for the board to go into closed session to discuss human resources. At 6:58 PM, the board entered closed session.

The board came out of closed session at 7:08 PM. **Motion:** Charlotte, Second: Georgia.

No discussions took place that required motions after the board came out of closed session:

The next scheduled board meeting will be on February 18, 2019 at 6:00 PM in the Bear Grass Charter School media center.

**Adjournment:**

Motion to adjourn: Charlotte, Second: Georgia. Motion passed.

The meeting was adjourned by Delmas Cumbee, Chairman at 7:09 PM.

Minutes submitted by:

  
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Pam Gibbs, Secretary

Approved by:

  
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Delmas Cumbee, Board Chairman