



Bear Grass Charter School Board Meeting

Meeting Minutes
April 15, 2019

Opening:

The Bear Grass Charter School Board met on April 15, 2019 at the Bear Grass Charter School media center, Bear Grass, NC. Delmas Cumbee, Board Chairman, called the meeting to order at 6:00 PM.

Present:

● Delmas Cumbee ● Kent Dickerson ● Phil Hodges ● Pam Gibbs
● Charlotte Griffin ● Georgia Smallwood

Guests:

● Donna Moore – Bear Grass Charter School Principal
● Mary Beth Jackson, Bear Grass Charter School Assistant Principal

The minutes from the March 11, 2019 meeting were approved.

Motion: Charlotte, Second: Georgia. Motion passed.

Special Recognition:

The following students were recognized for the Character Education Trait of Perseverance/Courage.

Middle School: Tyler Tate (second recognition in two months)

High School: Joseph Perry and Thomas Rose

Public Comment:

Josh Keel, BG Rec Committee Member addressed the board with a request to utilize the football field. He is currently coaching a Community League Football team and they are limited on available facilities to host games. The games would be on Saturdays and would not interfere with the HS team. A consensus among the board allowed the Community League Football team to utilize the BGCS field facilities.

Jerry Rogerson presented an itemized price list to the board for the startup of MS Football. After a discussion, a decision was made to make a final vote at the May board meeting regarding a MS football team at BGCS.

Student Enrollment:

Principal Moore informed the board that 58 out of 60 enrollment packets have been submitted. Policy A06.1 Board Admissions and Enrollment is a task set up in Epicenter.

Principal Moore stated that for policy 302.3, BGCS needed to specify when open enrollment would be held.

A **motion** was made that Open Enrollment will be held January 1st- February 1st each year.

Motion: Kent, Second: Phil. Motion passed.

Curriculum/Staff Development:

An updated staff development plan was provided for the board.

For the 2019-2020 school year, AgEd Teacher Lawrence will have a FFA Livestock Team.

The FFA has acquired the use of some local land within the community for educational purpose for 5 years. The land could possibly be used for a community garden.

A **motion** was made to allow the FFA to use the land which is offsite of school for education purposes.

Motion: Kent, Second: Phil. Motion passed.

EC Update:

VP Bonds made the board aware that EC Open Review would be held April 29-May 3. Also, EC head count for December 1st was 53 and for April it was 47.

Federal Programs Update:

No updates or discussions took place.

Buildings and Grounds:

Jackie Harrison, maintenance supervisor, provided the board with an update on the building and grounds. Issues are still existing with the waste water system. The system will need a complete overhaul in the very near future. The volume permit can be increased as a quick fix for the moment. Grants and a low interest loan is an option for payment but these both will take time that we really don't know that we have. VP Bonds would like to have a security gate with arms installed by the band room to prevent traffic from entering the road between the buildings during

school hours. Traffic cones are currently being used but drivers simply get out of their cars and move the cones to proceed through the school campus.

A **motion** was made to proceed with the purchase and installment of the security gate.

Motion: Kent, Second: Phil. Motion passed.

Mr. Harrison discussed with the board the need for a portable stage. The stage would be used for graduation and other events that take place at school. Purchasing a stage would eliminate the need to rent, which in the past has not been of quality structure and needed repair before it could be used.

A **motion** was made to approve the portable stage expenditure.

Motion: Phil, Second: Kent. Motion passed.

A summer project will include replacing the floors of 2 classrooms and a hallway in the middle school building. The majority of the funding for this expenditure will be provided by the BGEF.

Technology:

Principal Moore informed the board that the technology proposal for the 2019-2020 school year had decreased in cost, so it is less than originally presented to the board.

Public Relations:

No updates or discussions took place.

Accountability (Academic):

BGCS is compliant with the Performance Framework Tasks required for March 2019. The task is A06.1 which is Board Admissions and Enrollment Policy.

Principal Moore reviewed a handout of the 2018 Charter School Performance Framework criteria. BGCS is compliant and meets in all areas but D2. This criteria is meeting or exceeding growth. Principal Moore stated that the grading formula is going to change yet again.

BGCS has been approved for the TSI Grant. (Targeted Support and Improvement). Principal Moore voiced her concerns if we accepted the grant would it make us a Title I school. We will have to further discuss this as time draws closer. She stated that at least 10 different staff developments will take place.

Student Services:

No updates or discussions took place.

Child Nutrition:

No updates or discussions took place.

Transportation:

The transportation policy that VP Bonds reviewed with the board at the April meeting has been reviewed and approved by the school's insurance carrier.

Athletics:

Spring sports are under way and a volunteer contract for the boy's tennis team was presented to the board.

A **motion** was made to accept the volunteer contract as presented.

Motion: Kent, Second: Phil. Motion passed.

Other Discussion:

A lockdown drill with the Martin County Sheriff department has been completed and their report has been reviewed by Principal Moore. The drug dog made a visit also. That visit went well. Principal Moore discussed parking fees and student fees with the board.

After a brief discussion, a **motion** was made to charge a parking fee based upon whether Martin County is charging this fee. The fee is not to exceed an annual cost of \$20.

Motion: Phil, Second: Georgia. Motion passed.

Finance:

An updated budget report was provided for the board.

The auditor contract for Les Merritt is up for renewal for the 2019-2020 school year.

A **motion** was made to retain Les Merritt as the BGCS auditor for the 2019-2020 school year.

Motion: Kent, Second: Georgia. Motion passed.

A draft of the 2019-2020 budget will be available for the May board meeting.

The BB&T grant has been approved for \$1000. This grant will go towards new weight equipment.

Human Resources:

Employment contracts will be discussed during closed session.

Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Georgia, seconded by Phil and passed unanimously, for the board to go into closed session. At 7:20 PM, the board entered closed session.

The board came out of closed session at 7:45 PM. **Motion:** Kent, Second: Phil.

The following motions were required after the board came out of closed session:

A **motion** was made to approve all teaching and support staff contracts for the 2019-2020 BGCS school year.

Motion: Phil, Second: Kent. Motion passed.

A **motion** was made to approve salary recommendation as discussed.

Motion: Kent, Second: Georgia. Motion passed.

A **motion** was made to approve staff termination recommendation as discussed.

Motion: Georgia, Second: Kent. Motion passed.

The next scheduled board meeting will be on May 20 at 6:00 PM in the Bear Grass Charter School media center.

Adjournment:

Motion to adjourn: Phil, Second: Kent. Motion passed.

The meeting was adjourned by Charlotte Griffin, Acting Chair at 7:47 PM.

Minutes submitted by:

Pam Gibbs

Pam Gibbs, Secretary

Approved by:

Delmas Cumbee

Delmas Cumbee, Board Chairman