



Bear Grass Charter School Board Meeting

Meeting Minutes September 17, 2012

Opening:

The Bear Grass Charter School Board met on September 17, 2012 at the Yucca House, Bear Grass, NC. Delmas Cumbee, Board Co-Chairman called the meeting to order at 7:02 PM.

Present:

Delmas Cumbee, Pam Gibbs, Georgia Smallwood, Ron Preston, Charlotte Griffin, Mary Anna Moseley

Guests:

Donna Moore – Bear Grass Charter School Principal, Mary Beth Jackson, Bear Grass Charter School Assistant Principal

Donna conducted the meeting and led the board through the agenda she had prepared.

Approval of the Minutes: The minutes from the August 28, 2012 meeting were reviewed. Charlotte made a motion to accept the minutes. Mary Anna seconded. Motion carried.

Special Recognition: Special recognition was given to two students as a part of the character education program. Austin Bright from 7th grade and Simon Bright from the 10th grade were given certificates for their outstanding display of respect for others. Respect was the character trait highlighted during August and September. The two young men, who happen to be brothers, were nominated for this honor by their teachers. The character trait that will be highlighted during October is responsibility.

Two students from Ms. Long's class, Nick Cumbee and Carson Domecq, were selected to read original compositions on the topic "What Bear Grass Means to Me".

Public Comment Period: No comments were made.

Student Enrollment: Donna discussed the current student enrollment of 259 and gave a breakdown by grade level. There is a possibility of add two new students in the 7th grade.

Curriculum: The principal gave a curriculum update. The IQWST science curriculum will be used in grades 6 – 8. Dr. Drago, the ECU professor who designed the curriculum, modeled lessons for the teachers. About 80% of the curriculum materials are in. Dr. Drago has notified the company of the supplies that are still needed. "A Time for Science" will be incorporated into the curriculum. This is a nature and science learning center in Ayden. Mr. Hardy will be taking a group to this facility for an astronomy demonstration. This is a free, hands-on learning center and

parents are welcomed to attend. Updated master schedule and pacing guide handouts were given to the board and reviewed. Donna asked for board approval for a STEM conference in Raleigh on October 23-24.

Student Services: Donna informed the board that the 6th grade immunizations are due Nov 1 to DPI. Any 6th grade student that does not have an up-to-date will not be allowed to attend school. Some 504 plans have not been turned in yet. Ms. Peterson is working on those. An updated progress report schedule is on the website. Ms. Peterson has scheduled a meeting to get the juniors and seniors to make sure they have an account on CFNC.ORG. She is also keeping up with the scholarships and when they are due and will be placing this information on the website. A scholarship committee has been formed to vote on scholarships at the school level.

EC Update: Ms. Taylor, our monitoring coach, came out for a visit/audit on Aug 12. She said that everything looked great. Everything is up to date and where it needs to be. Total EC headcount is 25 at this time. There is an EC conference workshop on Oct 3 at Wrightsville Beach, and Donna would like for Mary Beth to attend. Mary Beth will also be attending an EC meeting at Rocky Mount tomorrow.

Building and Grounds: All building and grounds updates completed in September were presented on a handout. Recycling faucets are needed for the toilets Documentation for a facility key handout was reviewed. Critical incident kits and procedures are in place. Donna asked for clarification from the board on public use of the library, library extended hours, use of the culture arts center building. If the small children's story time program is to continue, Donna would like to see it incorporated into a school activity.

Technology: Laptop and the Internet Acceptable Use Agreements as well as technology inventory will be discussed in closed session.

Public Relations: The school has conducted a fire drill and it went very well. Alert Now, a phone messaging system, will be used to send out parent update messages on Thursday nights at 7 PM. This has been ordered and hopefully this process will be up and running in 7-8 days.

Accountability: The testing calendar was given to the board members. The first test will be on October 9. Curriculum and instruction leaders will attend MSL testing in Greensboro on September 20.

Child Nutrition: Parents need to be encouraged to complete the "Free and Reduced Lunch" forms, even though the school is not providing lunch at this time. This could qualify the school for additional funding. If students qualify for this program, and they choose to participate, we must provide this service to them. The seniors are enjoying their senior lunch privileges.

Transportation: Activity bus update

Athletics: Contracts for the cheerleading and basketball coaches will be discussed in closed session.

Other Discussion Items: A calendar of events was presented and discussed. Mr. Manning and Mr. Weir are looking into the option of a student trip to Jamaica for the anthropology and biology students.

Finance: A budget update was given. Fundraisers were approved. Donna will work with Craig Wynn on a possible concert/fund raiser to be held in the auditorium.

Human Resources: The principal presented the board with several handouts. The first item discussed was a beginning teacher support plan. Following review of the plan, Charlotte made a motion, which was seconded by Ron, to approve the Beginning Teacher Support Plan as presented. Motion passed unanimously. A motion was made by Ron, and seconded by Charlotte to approve the Licensure Renewal Plan as presented by the principal. Motion passed unanimously.

Closed Session: Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Delmas, seconded by Charlotte and passed unanimously, for the board to go into closed session to discuss facilities acquisition and personnel. At 8:09 PM, the board entered closed session. A motion was made by Delmas, seconded by Charlotte, and approved unanimously to leave closed session at 9:16 pm.

Georgia made a motion to hire an in school suspension teacher, effective beginning with the next pay period. Charlotte seconded and the motion passed unanimously.

A motion was made by Charlotte to approve internet and laptop agreements presented during closed session with the recommended changes. Ron seconded and the motion passed unanimously.

A motion to approve the athletic contracts as discussed in closed session was made by Delmas and seconded by Charlotte. Motion passed unanimously.

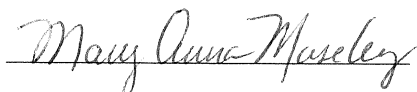
Frank made a motion, seconded by Charlotte to approve the formation of School Booster Clubs to support school extra curriculum activities. The motion passed unanimously.

The next scheduled board meeting will be on Monday, October 15, 2012 at **6:00 PM** at the Yucca house in Bear Grass, NC.

Adjournment: Phil made a motion to adjourn the meeting. Delmas seconded. Motion passed unanimously.

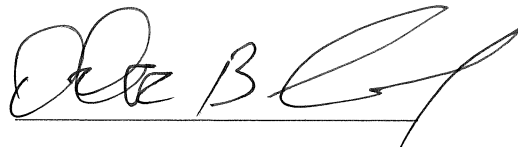
The meeting was adjourned by Delmas Cumbee, Board Co-Chairman at 9:24 PM.

Minutes submitted by:



Mary Anna Moseley, Secretary

Approved by:



Delmas Cumbee, Board Co-Chairman

