



**Bear Grass Charter School Board Meeting**

**Meeting Minutes  
October 20, 2015**

**Opening:**

The Bear Grass Charter School Board met on October 20, 2015 at the Bear Grass Charter School band room, Bear Grass, NC. Delmas Cumbee, Board Chairman, called the meeting to order at 7:00 PM.

**Present:**

- Delmas Cumbee ● Kent Dickerson ○ Phil Hodges ● Pam Gibbs
- Charlotte Griffin ● Georgia Smallwood

**Guests:**

- Donna Moore – Bear Grass Charter School Principal
- Mary Beth Jackson, Bear Grass Charter School Assistant Principal

The minutes from the September 21, 2015 meeting were approved.

Motion: Charlotte, Second: Kent. Motion passed.

The following students were recognized for displaying the character education program trait of Responsibility:

Middle School: Cole Cullipher

High School: Noah Nicholson

Staff: Merinda Parrish

**Student Enrollment:**

Principal Moore informed the board that the initial planning of the 2016-2017 enrollment application is underway. The enrollment period will be Jan 1 – Feb 1, 2016.

**Curriculum/Staff Development:**

An updated staff development plan was provided for the board.

On October 13<sup>th</sup>, UNC Destiny Bus made a visit to the BGCS campus.

Principal Moore reviewed BGCS STEM Application with the board. The school did not receive STEM status at this time even though the school was rated as prepared 7 out of 11 attributes. Principal Moore has some rebuttals that she is going to reach out to the site team with and see where this leads us.

**EC Update:**

VP Jackson updated the board on the LEA Self-Assessment/Improvement Process. The Indicator II has been turned in. A new plan is in ready to be started but this has to be reviewed with the SIT committee prior to doing so.

**Buildings and Grounds:**

Maintenance update was provided. The weak spot in the auditorium has been fixed; vent pipe in the EC trailer has been completed. Still looking for a 3<sup>rd</sup> yellow bus for back-up and potential 3<sup>rd</sup> route when needed. The new staff member for the waste water contract will start in November.

Principal Moore presented a draft copy of the guidelines for the use of school facilities. Discussion took place and after a few minor adjustments to the policy a motion was made to accept the policy as discussed with amendments.

**Motion:** Georgia, Second: Kent. Motion passed.

**Technology:**

The previous issues experienced with Schoology has been resolved.

**Accountability (Academic):**

PLAN Test was completed Oct 14<sup>th</sup>. PLAN is a test sophomore's take prior to the ACT.

**Student Services:**

A handout was provided for BGCS Career Development Plan Outline. This plan lists by grade the direction provided by Mrs. Modlin to each student to ready those for the path that they need to take in order to fulfill their career choices.

Principal Moore reviewed a Transition Plan for BGCS 2015-16 School Year. This plan had to be completed for DPI. The plan lays out goals from elementary to high school that the school works

toward with each student. A motion was made to accept this Transition Plan for BGCS 2015-2016.

**Motion:** Charlotte, Second: Kent. Motion passed.

**Child Nutrition:**

New vendors are working out well. More students are buying. School will be able to provide breakfast during EOG/EOC session from the monies made from lunch.

**Transportation:**

Mandatory drug testing has begun for the bus drivers.

**Athletics:**

A middle school basketball coach and a high school basketball coach is needed. A soccer volunteer contract and a spirit squad volunteer contract was signed off on.

**Other Discussion:**

The November 16<sup>th</sup> board meeting will be held on November 9<sup>th</sup>.

**Finance:**

An updated budget handout was reviewed by the board.

**Human Resources:**

Accumulated sick leave for the staff that will be lost was discussed by the board. Principal Moore is going to provide the board with a monetary amount so a decision can be made as the best way to disburse the payout to staff.

A discussion took place on the teacher one-time bonus of \$750 approved by the state board. A motion was made to approve this bonus for staff.

**Motion:** Charlotte, Second: Kent. Motion passed.

A handout was presented New Teacher Increase on NC Salary Scale. Principal Moore reviewed the handout with the board as well as the handout on local salary supplements.

Principal Moore asked the board if we wanted all staff, volunteers, coaches, etc. to have a background check. A motion was made for all members that will have student contact to have a background check.

**Motion:** Charlotte, Second: Delmas. Motion passed.

Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Kent, seconded by Georgia and passed unanimously, for the board to go into closed session to discuss human resources. At 8:03 PM, the board entered closed session.

The board came out of closed session at 8:17 PM. Motion: Charlotte, Second: Kent.

No motions were required after the board came out of closed session:

The next scheduled board meeting will be on November 9, 2015 at 7:00 PM in the Bear Grass Charter School band room.

**Adjournment:**

Motion to adjourn: Delmas, Second: Charlotte. Motion passed.

The meeting was adjourned by Delmas Cumbee, Chairman at 8:18 PM.

Minutes submitted by:

Pam Gibbs

Pam Gibbs, Secretary

Approved by:

Delmas Cumbee

Delmas Cumbee, Board Chairman