



Bear Grass Charter School Board Meeting

Meeting Minutes October 15, 2012

Opening:

The Bear Grass Charter School Board met on October 15, 2012 at the Yucca House, Bear Grass, NC. Frank Beck, board Co-Chairman called the meeting to order at 6:03 PM.

Present:

Delmas Cumbee, Frank Beck, Pam Gibbs, Ron Preston, Charlotte Griffin, Mary Anna Moseley

Guests:

Donna Moore – Bear Grass Charter School Principal, Mary Beth Jackson, Bear Grass Charter School Assistant Principal

Donna conducted the meeting and led the board through the agenda she had prepared.

Approval of the Minutes: The minutes from the September 17, 2012 meeting were reviewed. Charlotte made a motion to accept the minutes. Mary Anna seconded. Motion carried.

Special Recognition: The character trait that was emphasized during the month of October was responsibility. Reid Harrison from 7th grade and Emily Hester from the 11th grade were given certificates for their outstanding demonstration of responsibility. Madeline White won a \$10,000 technology grant for the school through a photo contest with Rack Room Shoes. Debbie Vaughn and Julie White submitted a grant application with Wal-Mart, and won \$ 5,000 for the school. Bear Grass Charter School Art won a 1st place special recognition at the Pitt County Fair. U.S. Cellular currently has a contest that could earn money for the school. Any U.S. Cellular customers are encouraged to participate.

Public Comment Period: Principal Moore wanted to thank Mr. Billie Harrison and Alan Harrison for the many hours they have volunteered at the school.

Student Enrollment: We currently have 251 students enrolled. Frank expressed the need to set a cutoff date for accepting applications. After much discussion, Delmas made a motion to set the cutoff for accepting student applications at day 20. Frank seconded and the motion passed unanimously. The board also discussed the enrollment period for the next school year. Charlotte made a motion to accept student applications between Jan 1, 2013 and Feb 1, 2013 for the 2013 – 2014 school year. Pam seconded. The motion passed unanimously.

Curriculum: Getting e-books has been a slow process. Delays have been caused by purchase orders and publishers. The STEM conference will be October 23-24.

Student Services: The 6th grade immunization status report was completed and submitted on time. Report card pick up by parents/guardians on October 11 went very well. PEPs are due October 31st. They are personalized education plans for at risk students. They must be signed by the student, administrator, teacher, and guidance counselor. Jason from Jostens was here on October 8th. He met with the junior class concerning class rings, and the senior class to discuss graduation information. He said that Jostens would exchange class rings at no charge. Jason has been very easy to work with, and encourages students or parents to call him with any concerns.

EC Update: The EC grant was submitted on October 10. We are waiting on BUD to receive our grant. Ms. Jackson attended a three day EC conference. Topics covered included the multi-tier system, bullying, resources on the common core, and positive behavior interventions and support.

Building and Grounds: A handout was included in the board packets highlighting the building and grounds activities. Quotes for the removal of the lexan panels on the gym were received. The water stain in Ms. Asby's room was removed. An extra air condition was placed in Mr. Wilson's classroom. Jackie Harrison requested a decision on the installation of the new air conditioning/heat units. Donna will ask Jackie to get quotes on the additional units. The county office requested to pick up kitchen equipment, but did not show up at the scheduled time. The landscaping in front of the library has been completed. There are still about four classrooms that need keys. The EC classroom has requested dividers. Donna may be able to get several grey dividers donated, if we can get someone to install them. A cost estimate for a Follett Hosted Destiny Library manager was discussed. The board decided to table this decision until the technology grant has been awarded. Extended library hours were discussed. A lockdown drill will be conducted soon. The parents will be notified by Connect 5 phone system. The cultural center needs to be inspected and included on the asbestos plan.

Technology: Dell lease agreements have not yet been signed. There will be two leases. There is accidental damage and theft insurance on all student laptops. Staff members will be getting new email accounts. The hotmail accounts will no longer be used. Email format will be: first initial, last name @ beargrasscharter.org. Donna has a committee that will make recommendations for using the \$ 10,000 received in the Rack Room grant. The two computer labs are complete.

Public Relations: The Connect 5 phone system will be working soon. A webpage contract will be discussed in closed session. Students have been assigned gmail accounts. Protections are in place to prevent abuse and misuse of student email. The board needs to establish the remaining committees as outlined in the charter application.

Accountability: PLAN and EXPLORE testing was completed on Oct 9. Benchmark testing will be between Oct 29 and Nov 9. EVAAS data was reviewed and discussed.

Child Nutrition: Emergency meals have been purchased. Other meal and snack options are being considered.

Transportation: Frank is still searching for suitable activity and yellow school buses for the school. An activity bus is needed immediately for athletic events and field trips.

Athletics: Jerry Rogerson will write a cover letter to be included with the membership application to the North Carolina High School Athletic Association. Delmas will get the check to Donna to cover the application fee.

Other Discussion Items: A calendar of events was included in the board packet.

Finance: An auditor needs to be selected for the 6/30/13 year end. The remaining finance items will be discussed in closed session.

Human Resources: Personnel items will be discussed in closed session.

Closed Session: Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Delmas, seconded by Charlotte and passed unanimously, for the board to go into closed session immediately following a ten minute break. The purpose of the closed session is to discuss facilities and personnel. At 7:41 PM, the board entered closed session.

The board came out of closed session at 9:12 PM.

Upon motion by Delmas, and second by Charlotte, the board unanimously approved the invoices presented during closed session.

A motion was made by Charlotte, seconded by Ron, and passed by unanimous vote to approve a 6 month contract for web page development and maintenance.

Charlotte made a motion to accept the memorandum of understanding with the town of Bear Grass regarding use of equipment acquired through its Golden Leaf Foundation grant. Ron seconded, and the motion passed unanimously.

The next scheduled board meeting will be on **Monday, November 19, 2012 at 6:00 PM** at the Yucca house in Bear Grass, NC. The December meeting will be moved to Tuesday, December 18, 2012 at 6:00 PM. This meeting is rescheduled due to the band concert on the third Monday in December.

Adjournment: Delmas made a motion to adjourn the meeting. Pam seconded. Motion passed unanimously.

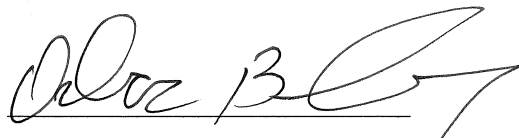
The meeting was adjourned by Delmas Cumbee, Board Co-Chairman at 9:20 PM.

Minutes submitted by:



Mary Anna Moseley, Secretary

Approved by:



Delmas Cumbee, Board Co-Chairman

