



**Bear Grass Charter School Board Meeting**

**Meeting Minutes  
November 21, 2016**

**Opening:**

The Bear Grass Charter School Board met on November 21, 2016 at the Bear Grass Charter School media center, Bear Grass, NC. Delmas Cumbee, Board Chairman, called the meeting to order at 6:07 PM.

**Present:**

- Delmas Cumbee ● Kent Dickerson ● Phil Hodges ● Pam Gibbs  
● Charlotte Griffin ○ Georgia Smallwood

**Guests:**

- Donna Moore – Bear Grass Charter School Principal  
● Mary Beth Jackson, Bear Grass Charter School Assistant Principal

The minutes from the October 25, 2016 meeting were approved.

**Motion:** Charlotte, Second: Phil. Motion passed.

The following students were recognized for displaying the character education program trait of Citizenship.

Middle School: Caitlyn Basley

High School: Emily Winslow

**Public Comment:**

No updates or discussion took place.

**Student Enrollment:**

There are 54 available slots for 6<sup>th</sup> grade for 2017-18 school year. This will allow 18 students per classroom. Principal Moore informed the board that the application for the 2017-18 school year was being readied as enrollment applications would begin in January.

**Curriculum/Staff Development:**

An updated staff development plan was provided for the board.

Principal Moore presented the board with quotes for the Paxton and Patterson Labs Health Sciences labs as discussed in the October board meeting. A motion was made to purchase the 8 career labs for the 2017-18 school year.

**Motion:** Kent, Second: Charlotte. Motion passed.

**EC Update:**

VP Jackson informed the board of an EC convention that she attended 2 weeks prior. Starting in 2020, there will be a new SLD requirement description. She touched briefly on the C-Cats and E-Cats programs.

**Building and Grounds:**

Mr. Harrison updated the board on building and grounds. The new building has roof issue due to the amount of wind we have had. New cameras will be installed on campus during Christmas break. There was an issue with the waste water pumps the same day that the town had issues with the power outage. All issues have been resolved.

**Technology:**

Principal Moore informed the board that quotes were being gathered for the new teacher/staff computers for the 2017-18 school year.

**Public Relations:**

No discussion or updates took place.

**Accountability (Academic):**

Principal Moore provided the board with a handout of the benchmark I results as well as a handout for the 2016 NC School Report Card.

**Student Services:**

No updates or discussions took place.

**Child Nutrition:**

Two new vendors are on board for the school year for the café.

**Transportation:**

Mr. Harrison has finally located a third yellow bus for the school. The bus is a 2007 model.

**Athletics:**

A brief discussion took place regarding the 2017-18 coaches-staff-members.

**Other Discussion Items:**

A handout was provided for the board for the new baseball fieldhouse. A discussion took place as far as material cost and labor.

**Finance:**

An updated budget report was provided for the board.

**Human Resources:**

Principal Moore informed the board that only two applicants had interviewed for the EC position. A discussion took place regarding the accumulated sick days that staff have and are in jeopardy of losing due to the 5 year state rule. A motion was made to approve accepting a sick day policy pending any negative discovery in the next 14 days.

**Motion:** Phil, Second: Charlotte. Motion passed.

Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Charlotte, seconded by Kent and passed unanimously, for the board to go into closed session to discuss human resources. At 7:15 PM, the board entered closed session.

The board came out of closed session at 7:28 PM. Motion: Phil, Second: Kent.

The following motion was required after the board came out of closed session.

To approve personnel as discussed contingent on findings.

**Motion:** Kent, Second: Phil. Motion passed.

The next scheduled board meeting will be on Monday January 10, 2017 at 6:00 PM in the Bear Grass Charter School media room.

**Adjournment:**

Motion to adjourn: Delmas, Second: Phil. Motion passed.

The meeting was adjourned by Delmas Cumbee, Chairman at 7:31 PM.

Minutes submitted by:



Pam Gibbs, Secretary

Approved by:



Delmas Cumbee, Board Chairman