



Bear Grass Charter School Board Meeting

Meeting Minutes
November 19, 2012

Opening:

The Bear Grass Charter School Board met on November 19, 2012 at the Yucca House, Bear Grass, NC. Frank Beck, board Co-Chairman called the meeting to order at 6:20 PM.

Present:

Delmas Cumbee, Frank Beck, Pam Gibbs, Ron Preston, Charlotte Griffin, Mary Anna Moseley

Guests:

Donna Moore – Bear Grass Charter School Principal, Mary Beth Jackson, Bear Grass Charter School Assistant Principal, Michele Oros – grant writer

Donna conducted the meeting and led the board through the agenda she had prepared.

Approval of the Minutes: The minutes from the October 15, 2012 meeting were reviewed. Delmas made a motion to accept the minutes. Frank seconded. Motion carried.

Donna asked to add Michele Oros to the agenda.

Special Recognition: The character trait that was emphasized during the month of November was citizenship. Awards were given to Caleb Ambrose in the 8th grade, and Kara Lewis, a senior. Both were congratulated on being good citizens in the school.

Michele Oros reported on the non-SEA grant that the charter school applied for last June. We did not win the grant, but she reviewed the scoring sheets and commented that we should be proud of our performance, especially since we applied prior to opening the school. She advised the board to look for other grants to apply for, such as NC beautiful and classroom grants. Michele offered to speak to the faculty concerning grant availability.

Public Comment Period:

Student Enrollment: We currently have 248 students enrolled. This is down from 251 at the last meeting.

Curriculum: Dr. Drago (IQWST) should be visiting the school weekly, but she has not been here in several weeks. Several staff members have contacted her by email but she has not responded. Ron will try to make contact with her. The Jamaica trip has been canceled since the trip is not offered through educational tours. The trip to Spain has been tentatively scheduled for June 2014. A gentleman from Real World Career Skills will come and speak to the Juniors and Seniors on Nov. 28th. Common Core training needs are being evaluated. Plans are to have all new staff caught up on their training by the spring. Donna would like to attend the NC SIP

networking Meeting in Greensboro on March 18-21. Two staff members will be attending the 2013 NCWISE symposium on Feb 24-27.

Student Services: Report cards go out Nov. 30th. ACT prep programs were discussed. Charlotte made a motion to accept the Sylvan ACT training contract. Ron seconded. Motion passed unanimously.

EC Update: The EC grant submission came back. It didn't qualify under the budgeting and socio-economic sections. It has been resubmitted and we should hear from it soon.

Building and Grounds: A handout was distributed with all of the building and grounds issues since last month. Everybody loves the new heat/air units. The culture center needs work such as flooring, paint, and heat/air. Internet access will also need to be extended to that building. Frank reported that an asbestos inspection had been completed and samples were taken. Multiple samples were taken last week throughout the campus, and the results should be back next week. Charlotte completed the walk through with the insurance inspector. He was satisfied for the most part. Mary Anna made a motion to purchase the Follett Hosted Destiny Library Manager System for the library. Ron seconded and the motion passed unanimously. The first lockdown drill was completed. A request has been made to switch the carpet in the art room to tile in the future.

Technology: The School Improvement Team (SIT) has discussed the uses for the grant money from Rack Room Shoes and Wal-Mart. Donna presented the options for spending the money. A motion was made by Charlotte and seconded by Pam to allow the school to spend the grant money from Rack Room Shoes with the suggestions of the SIT with an email to apprise the board of the final expenditure decisions. The motion passed 5-1 with board member Frank Beck being opposed. The \$5000 from Wal-Mart is to be used for facility expenses. This money could be used for the culture center upgrades. Donna presented a handout on laptop carry bags. Frank suggested looking on the Dell website to find covers that are made for that model net book and fit appropriately before making a decision. The lease with Dell has been finalized. There are two lease schedules. This included theft insurance as previously approved by the board.

Public Relations: Carolyn and Joyce Harrell spoke as members of the Yucca House Committee. They asked that everyone be sure to schedule use of the Yucca House with Rhoda Faye Rogers. If the building is used, please provide janitorial services and turn down the thermostat before leaving. Connect 5 will be used to contact community members. Please call the school if someone would like to be added to the call list. The board needs to work on forming committees to handle some of the school issues.

Accountability: Map Assessment Train the Trainer has been completed. 7th grade writing assessments have also been completed. There will be a delay in reporting scores for English, Algebra I, and Biology. The report cards will show the courses as Incomplete until the scoring is available. Donna reviewed the Explore scores emailed to the board.

Child Nutrition: There are now four lunch waves. This makes it easier to supervise.

Transportation: Frank has selected two buses to bid on. He is waiting on Wake County to send the appropriate paperwork to proceed with purchasing those buses. We have a new activity bus, but we will need an additional mode of transportation next year when there are multiple teams traveling at the same time. Purchasing mini-buses or a used activity bus were the options

discussed. Frank has applied for the school to use the DOT fuel station at Williamston to fuel the bus.

Athletics: The NCHSAA has not made a decision yet on allowing us to join. Board members were given basketball schedules.

Other Discussion Items: Board members were given a calendar of events. Donna requested that a drug dog be used on campus.

Finance: Budget updates and purchase orders will be discussed in closed session. Proceeds from the concert were around \$ 900, and \$ 9200 from the Halloween carnival.

Human Resources: Personnel items will be discussed in closed session.

Alan Harrison reviewed the setup for the board's new email accounts.

Closed Session: Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Delmas, seconded by Mary Anna and passed unanimously, for the board to go into closed session immediately. The purpose of the closed session is to discuss facilities and personnel. At 7:52 PM, the board entered closed session.

The board came out of closed session at 9:15 PM.

Upon motion by Frank, and second by Delmas, the board unanimously approved a board policy that master keys are to be maintained by the principal and distributed to staff and board members only.

A motion was made by Frank and seconded by Delmas to postpone the signing of the memorandum of understanding with the Golden Leaf Foundation until it can be reviewed by legal counsel. The motion passed unanimously.

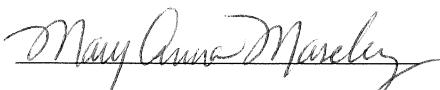
The next scheduled board meeting will be on **Tuesday, December 18, 2012 at 6:00 PM** at the Yucca house in Bear Grass, NC. This meeting is rescheduled due to the band concert on the third Monday in December.

Adjournment: Delmas made a motion to adjourn the meeting. Ron seconded. Motion passed unanimously.

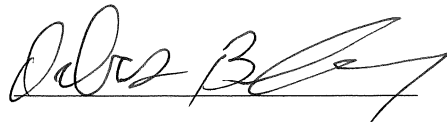
The meeting was adjourned by Delmas Cumbee, Board Co-Chairman at 9:21 PM.

Minutes submitted by:

Approved by:



Mary Anna Moseley, Secretary



Delmas Cumbee, Board Co-Chairman

