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## Bear Grass Charter School Board Meeting

Meeting Minutes  
March 14, 2016

### Opening:

The Bear Grass Charter School Board met on March 14, 2016 at the Bear Grass Charter School band room, Bear Grass, NC. Delmas Cumbee, Board Chairman, called the meeting to order at 6:01 PM.

### Present:

● Delmas Cumbee ○ Kent Dickerson ● Phil Hodges ● Pam Gibbs  
● Charlotte Griffin ● Georgia Smallwood

### Guests:

● Donna Moore – Bear Grass Charter School Principal  
● Mary Beth Jackson, Bear Grass Charter School Assistant Principal

The minutes from the February 8, 2016 meeting were approved.

**Motion:** Georgia, Second: Delmas. Motion passed.

The following students were recognized for displaying the character education program trait of Self-Discipline:

Middle School: Jordan Futrell

High School: Taylor Leggett

Staff: Judy Yelverton

BGCS Skills USA Team participated in the regional competition. A majority of the team members received medals ranking from 1<sup>st</sup> to 5<sup>th</sup> place.

**Public Comment:**

Caroline Chandler, a BGCS parent, voiced her concern over the schools inability to compete in the Battle of the Books. BGCS can't compete due to the fact that we do not have a licensed media coordinator on site. The coordinator would have to be on site as least 20 hours per week for BGCS to be eligible to compete in the Battle of the Books. Principal Moore is going to further investigate to see exactly what our options are for a resolution for this issue.

**Student Enrollment:**

The lottery for the 2016-17 school year was completed on March 7<sup>th</sup>, 2016 at 6:00 PM. Enrollment packets must be returned to school by April 5<sup>th</sup>, 2016 to be eligible for 2016-17 school year.

**Curriculum/Staff Development:**

An updated staff development plan was provided for the board.

STEM PD: Each STEM has to have 25 hours of PD. BGCS has partnered with ECU to help facilitate this. Representatives from ECU were onsite this past Friday. Mr. Weir will attend a conference in May on STEM Scaling.

**EC Update:**

Physical year EC Audit will take place on April 19<sup>th</sup>.

A LEA Self-Assessment is required now for EC. Kevin Allen, a representative from DPI, will be onsite April 6<sup>th</sup> to facilitate a work session.

Three EC policies, Hiring Policy and Procedures, Time and Effort Procedures and Equipment and Inventory, were presented to the board. A motion was made to accept these EC policies.

**Motion:** Georgia, Second: Phil. Motion passed.

A Title II A desk audit will take place on April 13<sup>th</sup>. VP Jackson and Principal Moore working on notebook for this.

**Buildings and Grounds:**

An update provided informed the board that the ticket booth project has been started at the ball fields. Farrior & Sons should be starting on the building 400 addition in 2-3 weeks. The size of the addition has increased slightly from the first presentation. A hallway was added to allow access to the new classrooms from the interior of the building.

**Technology:**

A handout was provided on NET Support Manager v.12. This is a multi-platform remote control software. Staff will be able to remote in on computers. Undesirable sites can be shut down by staff on student computers.

**Public Relations:**

No discussions/updates took place.

**Accountability (Academic):**

ACT testing has been completed for students.

Principal Moore informed the board that Workkeys increased 27% from the 2014-15 school year.

**Student Services:**

No discussions/updates took place.

**Child Nutrition:**

No discussions/updates took place.

**Transportation:**

The search is still on for a spare bus.  
Bus inspections have been completed.

**Athletics:**

NCHSAA Audit will be taking place shortly. All items are completed and ready for audit. Coach Perry and Ms. Yelverton will be attending the Athletic Director's Conference Meeting on April 20<sup>th</sup> at Southside High School.

**Other Discussion:**

Teacher Working Conditions surveys have been completed. Principal Moore should have the results in 4-5 weeks for the board.

Excessive student tardies are becoming an issue as well as student self check-out's. If a student is 18 they do not require a parent's permission to leave school. These issues are causing class failures. After a discussion, a decision was made to have Principal Moore draft a policy regarding these issues for the board to approve.

**Finance:**

An updated budget report was provided for the board.

A grant from Burroughs Wellcome has been approved. This grant has to be utilized for a Butterfly Garden.

The grant the MCC has been working on for the county schools has been postponed until the 2016-17 school year.

**Human Resources:**

Principal Moore enlightened the board on 3 MS staff candidates for the 2016-17 school year. All of the candidates are highly qualified.

Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Phil, seconded by Georgia and passed unanimously, for the board to go into closed session to discuss human resources. At 6:50 PM, the board entered closed session.

The board came out of closed session at 7:04 PM. Motion: Phil, Second: Georgia.

The following motions were passed unanimously after the board came out of closed session.

**Motion:** To accept the candidate recommendations as discussed in closed session. Motion: Phil, Second: Charlotte. Motion passed.

The next scheduled board meeting will be on Monday April 18, 2016 at 6:00 PM in the Bear Grass Charter School band room.

**Adjournment:**

Motion to adjourn: Delmas, Second: Phil. Motion passed.

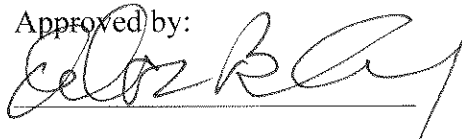
The meeting was adjourned by Delmas Cumbee, Chairman at 7:07 PM.

Minutes submitted by:



Pam Gibbs, Secretary

Approved by:



Delmas Cumbee, Board Chairman