



Bear Grass Charter School Board Meeting

Meeting Minutes December 18, 2012

Opening:

The Bear Grass Charter School Board met on December 18, 2012 at the Yucca House, Bear Grass, NC. Frank Beck, board Co-Chairman called the meeting to order at 6:02 PM.

Present:

Delmas Cumbee, Frank Beck, Phil Hodges, Pam Gibbs, Ron Preston, Charlotte Griffin, Mary Anna Moseley

Guests:

Donna Moore – Bear Grass Charter School Principal, Mary Beth Jackson, Bear Grass Charter School Assistant Principal, Michele Oros – grant writer

Donna conducted the meeting and led the board through the agenda she had prepared.

Approval of the Minutes: The minutes from the October 15, 2012 meeting were reviewed. Delmas made a motion to accept the minutes. Pam seconded. Motion carried.

Special Recognition: The character trait that was emphasized during the month of December was kindness and caring. Awards were given to Bailey Bonds in the 7th grade, and Katie Rogers, in high school. Both were congratulated on receiving their awards.

Public Comment Period:

Student Enrollment: Donna discussed a couple of changes to the enrollment packs for the 2013-2014 school year. The enrollment period will be Jan 1 – 31, 2013. The website will be updated with all of the enrollment information. Sibling priority was discussed. A parent has requested that their child be transferred to BGCS immediately due to a severe case of bullying. The board denied the request.

Curriculum: Donna is looking into staff development options for using regional consultants and Title II money, \$3524. Frank advised the board that our attorney has offered staff development training on board policies and policy manuals. The cost of the template is \$2500. Delmas made a motion to proceed with the board policy staff development by David Hostettler. Pam seconded. The motion passed unanimously. The Time for Science field trip has been rescheduled for Jan 18th. Ron advised the board that February 1st is STEM day at ECU. He also recommended getting involved in the Math Counts program. Two other opportunities are the math contest at ECU in late March or April and a pre-event math contest in Washington High School.

Student Services: The ACT pre-test for the 11th graders was completed on December 13th. Map assessment benchmarks will be Dec 10 – 20th.

EC Update: The EC Grant has been approved.

Building and Grounds: An update from Jackie Harrison is in the board packet. The school has practiced a lockdown event. One area of concern is windows that are clear allow vision into the lockdown classrooms. Quotes were presented for renovations to the Cultural Arts Center. The board has already approved the expenditures. Work will begin immediately. Delmas will send Donna information about rails for the bleachers in the gym. Martin County has not picked up the kitchen equipment. Everything went well with the Risk Management Visit, except for one open receptacle in the gym. This has been corrected. Frank reported on the asbestos inspection. The samples from the Cultural Arts Center came back negative. The tests on the auditorium walls, and the modular unit also came back negative. There was one positive result from window putty.

Technology: Security cameras were discussed. A quote was presented from East Coast Security for adding an additional system and the price for installing two more cameras. The board agreed to the purchase of two additional cameras to use on the current system. Donna presented an IT work order form and the process for getting them approved. This will document all IT work completed.

Public Relations: We still need to establish committees. Donna will get this effort started and bring an outline back to the next board meeting.

Accountability: EOC testing will be Jan 10-15th.

Child Nutrition: Donna asked about the plans for the 2013-2014 school year. Frank asked that this be tabled until after closed session.

Transportation: Bus maintenance will be discussed in closed session. Frank reported that the school was approved to use the DOT fuel site on prison camp road.

Athletics: Donna, Delmas and Jerry Rogerson sent a letter to the NCHSAA concerning the conference assignment.

Other Discussion Items: Donna requested that the board meetings for January and February be rescheduled to Jan 24th and Feb 19th. The board discussed the location for the board meetings. For now, the board meetings will still be at the Yucca House. The 2013-2014 draft calendar needs to be submitted to the state. The board agreed to continue to align our calendar with Martin County Schools for the convenience of the parents and students. Donna will bring a proposed calendar to the next board meeting.

Finance: The proceeds from the Fall Carnival were distributed to the PTA and all clubs to give them an opening balance in their accounts. An auditor will be needed for our 6/30/13 audit. The CPA in our application no longer does yellow book audits.

Human Resources: Closed session.

Closed Session: Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Charlotte, seconded by Pam and passed unanimously, for the board to go into closed session to discuss facilities and personnel. At 7:08 PM, the board entered closed session.

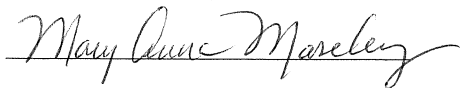
The board came out of closed session at 8:04 PM.

The next scheduled board meeting will be on **Thursday, January 24, 2012 at 6:00 PM** at the Yucca house in Bear Grass, NC.

Adjournment: Delmas made a motion to adjourn the meeting. Ron seconded. Motion passed unanimously.

The meeting was adjourned by Delmas Cumbee, Board Co-Chairman at 9:21 PM.

Minutes submitted by:



Mary Anna Moseley, Secretary

Approved by:



Delmas Cumbee, Board Co-Chairman

