



Bear Grass Charter School Board Meeting

Meeting Minutes April 25, 2016

Opening:

The Bear Grass Charter School Board met on April 25, 2016 at the Bear Grass Charter School band room, Bear Grass, NC. Delmas Cumbee, Board Chairman, called the meeting to order at 4:34 PM.

Present:

● Delmas Cumbee ● Kent Dickerson ● Phil Hodges ● Pam Gibbs
● Charlotte Griffin ○ Georgia Smallwood

Guests:

● Donna Moore – Bear Grass Charter School Principal
● Mary Beth Jackson, Bear Grass Charter School Assistant Principal

The minutes from the March 14, 2016 meeting were approved.

Motion: Kent, Second: Charlotte. Motion passed.

The following students were recognized for displaying the character education program trait of Perseverance/Courage:

Middle School: Lucas Moore

High School: Jenna Davenport and Kayla Flynn

Staff: Matthew Watson

added to the meeting agenda

2016-17 Technology

2012-17 Strategic Plan

Burroughs Welcome Grant for \$1729 has been received for a Butterfly Garden. The garden will be located directly behind the auditorium.

The MS Baseball team received a letter of recognition from the Creswell team. The Creswell team has a special needs student that wanted a chance at bat to make a hit. Our BGCS team continued playing after the game was over and allowed the student to get his wish and even cheered him on.

Public Comment:

No discussions/updates took place.

Student Enrollment:

Current enrollment for the 2016-17 school year is at 387 students.

Curriculum/Staff Development:

An updated staff development plan was provided for the board.

On April 26 BGCS will be hosting on-line Licensure training for DPI. 15 staff members are scheduled for training.

2016-17 Staff Development Plan was provided for the board. Staff members must acquire 25 hours of staff development for the 2016-17 school year. Representatives from ECU aided with the set-up for this plan.

The School Improvement Plan 2016-2019 was presented to the board. The purpose of this plan is to improve the quality of teaching and learning in the school to ensure that all students achieve academic and vocational success in a technological world. Principal Moore discussed the goals and action plans as well as the strategies and monitoring processes with the board. A **motion** was made to adopt the BGCS School Improvement Plan 2016-2019 as presented.

Motion: Charlotte, Second: Phil. Motion passed.

Added to the agenda 2012-17 Strategic Plan

Principal Moore reviewed the 2012-17 BGCS Strategic Plan with the board. The vision of this plan is that every BCGS student will graduate ready for post-secondary education and work, prepared to be a globally engaged and productive citizen. A **motion** was made to adopt the BGCS Strategic Plan 2012-17 as presented.

Motion: Charlotte, Second: Delmas. Motion passed.

EC Update:

On April 19th, 2016 a virtual desk audit took place. The audit concluded that all requirements have been met for the EC department.

The Title II A audit has been completed. A total of 5 staff members were interviewed. The results of the audit were 100% complete—no areas of improvement noted.

A Parent Involvement Policy was provided for the board to review and discuss. After reviewing a **motion** was made to accept the BGCS Parent Involvement Policy as written.

Motion: Charlotte, Second: Phil. Motion passed.

Buildings and Grounds:

A maintenance update was provided by Jackie Harrison. An updated floor plan and quote for the 400 building addition was provided. A discussion took place on the route to take for finishing the science lab. Board member Hodges has reached out to a couple of contacts for quotes for lab furnishings.

Technology:

The trial basis of NET Support has been working great. Staff members are satisfied with the components of this support platform.

Added to the agenda 2016-17 New Technology

The board was provided a handout referencing the new technology requirements for the 2016-17 school year.

Public Relations:

No discussions/updates took place.

Accountability (Academic):

CASE Benchmark 2016-17 is an assessment that staff can use to gauge the academic progress of students. The assessment provides teachers with feedback that can be used to guide their instruction. Principal Moore informed the board that they were going back to the free version of Schoology rather than Schoology Enterprise due to the issues encountered with the enterprise version. A **motion** was made to accept the use of CASE Benchmark for the 2016-17 BGCS school year.

Motion: Charlotte, Second: Kent. Motion passed.

Student Services:

The Jr-Sr Prom will be held on May 13th at Yankee Hall. The board was invited to attend.

The Scuba Team is planning a trip to Bonaire in the Caribbean for the 2016-17 school year. The club currently has a fund raiser in place to help off-set the cost of the trip per student. A **motion** was made to approve the Scuba Team's request for the field trip.

Motion: Kent, Second: Phil. Motion passed.

New Student Night for the incoming 6th grade will be held on May 24th from 5:00-6:30 PM.

Child Nutrition:

No discussions/updates took place.

Transportation:

Principal Moore posed the purchase of a facility car to the board. She was instructed to obtain an insurance quote and mileage figures to bring back to the board for review.

Mr. Harrison is still looking for a third yellow bus.

Athletics:

The Sports Medicine and Emergency Action Plan (EAP) for Coaches was presented to the board. Upon reviewing, a **motion** was made to accept the EAP as presented.

Motion: Kent, Second: Charlotte. Motion passed.

Principal Moore informed the board that a replacement for local physicians providing yearly sports physicals was needed. Board member Dickerson stated that he would check to see if he could locate other options.

A discussion took place about requiring future coaching staff to have a CDL license. Without a CDL license, the school is limited to available bus drivers for sporting events. A grace period would be allowed for prospective coaches to secure their CDL licenses.

Finance:

An updated budget report was provided for the board.

A brief discussion took place regarding 2016-17 salaries of few staff members. The board advised Principal Moore that further discussion would need to take place before any final commitment.

Human Resources:

The candidate for the 6th ELA teacher turned down the job offer. The search is on again for another candidate.

Pursuant to General Statutes 143-318.11(a)(5) and 143-318.11(a)(6), a motion was made by Charlotte, seconded by Phil and passed unanimously, for the board to go into closed session to discuss human resources. At 5:48 PM, the board entered closed session.

The board came out of closed session at 6:06 PM. Motion: Charlotte, Second: Kent.

No motions were required after the board came out of closed session.

The next scheduled board meeting will be on Monday May 16, 2016 at 6:00 PM in the Bear Grass Charter School band room.

Adjournment:

Motion to adjourn: Charlotte, Second: Kent. Motion passed.

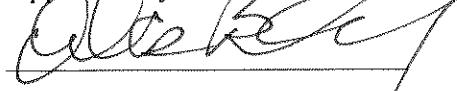
The meeting was adjourned by Delmas Cumbee, Chairman at 6:07 PM.

Minutes submitted by:



Pam Gibbs, Secretary

Approved by:



Delmas Cumbee, Board Chairman